20 June 1979

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	MEMORANDUM FOR THE RECORD
	SUBJECT: Career Training (CT) Task Force Meeting
25X1	
	1. The 20 June CT Task Force meeting was chaired by
25X1	2. There is an increase in recruitment statistics for the Washington Area Recruitment Office attributed to moving into that office and taking his pending cases with him. Will complete her tour, and will take over her territory. There were 35 files received in the Recruitment Division last week, not including files for Pre-CTs. Time spent on the Pre-CT Program is increasing because of a plentiful supply of Pre-CT files, many of which are average to weak cases. It was agreed to intensify screening of these files.
•	3. The Office of Medical Services has 160 active cases in process for the DO. Of that 160, 81 assessments have been forwarded to the CT Staff. There have been 83 cancellations, and 61 of those had been assessed by PSS and 37 had completed their physical examinations. will enter on duty as an assessment psychologist on 13 August. A request is being made to hire a second psychologist at a higher grade. It is anticipated that one of the psychologists will work full-time on the skills bank backlog, and hopefully the work load will be current by the end of the fiscal year. (There is a four-page, single-spaced list of cases pending for the skills bank, with the oldest case on the list being 30 March.)
	4. The Office of Security received 227 cases89 are in process, 67 have been approved, 17 disapproved, and 54 cancelled. The 8 internal cases have been approved. The Pilot Program has received 6 cases4 have been approved and 2 are in process. 5. The CT Staff still has 88 files in process for the July/August class and 23 files in process for the February 1980
	class. These files will be identified by name for OMS and OS. The Recruitment Division has produced 205 files against the current goal of 108 for the February 1980 class.

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July/August class. Hope 16 July class to around entering on duty 20 Augu who have had all appoint scheduled for appointmen the week of 2 July, and	have accepted employment for the fully, we will keep the EODs for the 25, with the remainder of the quota st. There are 56 "probable" CTs ments. There are 14 more applicants ts this week, 10 more next week, 2 12 the week of 11 July.
testing is scheduled for	
	Executive Secretary Task Force

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